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10 April 1973

MEMORANDUM FOR: Director of Central Intelligence

**SUBJECT: Dissemination of Intelligence Publications to
CIA Missions Overseas**

PROBLEM

1. To clarify the responsibilities of CIA components in the provision of finished intelligence publications for support of CIA Senior Representatives.

DISCUSSION

2. In considering this problem, the concern of the DCI with regard to the security of intelligence accumulations overseas has been kept uppermost in our minds. The DCI has placed on the Senior Representatives the responsibility for providing security protection for and/or timely destruction of such materials at each post under their respective jurisdictions. It is believed that assistance should be given to the Senior Representatives by having the Offices forwarding intelligence publications indicate on each classified document a period of one year or less, at the end of which time the document would be destroyed, and Washington notified; returned; or permission requested from Washington to retain it. Normally, such period should be six months. This procedure would likely encourage destruction.

3. Each CIA Office has stated that it could immediately produce a list of those intelligence publications which it has sent to CIA missions overseas.

EXCEPTIONS

4. a. This paper does not deal with trading of finished intelligence materials with foreign intelligence services as this is controlled by the national disclosure policy (SD MIC 206/29) dealing with military intelligence.

b. This paper does not deal with special intelligence controls which have been separately established by OCI.

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RECOMMENDATIONS

5. That in the case of Senior Representatives with Strategic Division and/or ORR and/or OSI contingents attached:

a. OSI, ORR, and OCI will select and, through established channels, arrange for the transmission of intelligence publications deemed necessary for support. These will be accompanied by a manifest, a copy of which will be retained by DD/P, and will be used as a guide in DD/P to avoid duplication in its selection of intelligence publications to be sent overseas in support of operations.

b. DD/P will, of course, under existing procedure be free to request national intelligence not sent by DD/I Offices, but which DD/P believes relevant.

6. That in the case of Senior Representatives other than above: Selection of intelligence publications for support of these posts is the responsibility of DD/P, with the advice of DD/I with regard to the desirability of making available the National Intelligence Digest and other National intelligence.

7. The Office forwarding intelligence publications will indicate the destruction or return date on each classified document. Each mission will be required to certify destruction, return, or request permission to retain such intelligence at the time specified by the forwarding office.

8. That an appropriate item be included in the next newsletter from the DCI to our missions explaining the above.

ORR, OSI, OCI and
OCD have concurred.

JAMES G. NEHR
Assistant Director
Intelligence Coordination

APPROVED (DISAPPROVED)

APPROVED (DISAPPROVED)

Director of Central Intelligence

Deputy Director (Intelligence)

APPROVED (DISAPPROVED)

APPROVED (DISAPPROVED)

Deputy Director (Plans)

Assistant Deputy/Inspection &
Security